

## MODIFICATION/IMPROVEMENT REQUEST FORM (MRF) - OTHER

Return this form to your homeowner portal at [www.heritageproperty.com](http://www.heritageproperty.com)

Note: *this form must be complete and returned to the homeowner with an approval prior to commencing any work.* Incomplete Forms will be returned to the homeowner. Documentation submitted for review becomes property of The Wolf Creek Property Owners Association.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please provide the ACC with all the information necessary to evaluate your request thoroughly and quickly. Requests must include, without limitation, the following information: site plan (including ALL dimensions), detailed description of the request, list of materials, pictures, brochures, and any other information as specifically required by the Community Design Guidelines and Standards for Wolf Creek.

***THIS FORM IS FOR ANYTHING OTHER THAN PAINT. IF REQUESTING PAINT OR STAIN MODIFICATION, PLEASE FILL OUT MODIFICATION REQUEST FORM FOR "PAINT"***

| Description of Improvement or Modification Request (attach separate sheets if needed): |  |                  |  |
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| Estimated Start Date:                                                                  |  | Completion Date: |  |

Acknowledgement of Adjacent Homeowners (all homeowners sharing a common boundary line): This acknowledgement will be considered by the ACC, but will not be binding upon the ACC.

| Name | Signature | Lot/Block | Approve | Disapprove |
|------|-----------|-----------|---------|------------|
|      |           |           |         |            |
|      |           |           |         |            |

I understand and agree that no work on this request shall commence until written approval of the Wolf Creek ACC has been received by me. I represent and warrant that the request improvements and/or modifications strictly confirm to the *Community Design Guidelines and Standards* and that these changes shall be made in strict conformance to those guidelines. I understand that I am responsible with all city, county, and state regulations.

Neither Wolf Creek Property Owners Association, the Association Board of Directors, the ACC nor their respective members, officers, successors, assigns, agents, representatives, or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgement, negligence or non-feasance, arising out of any action with respect to any submission. The architectural review is directed toward review and approval of the site planning, appearance, and aesthetics. None of the foregoing assumes any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(all homeowners must sign)

FOR ACC USE ONLY:

Date Received: \_\_\_\_\_

Approved ☐ Denied ☐ By (ACC Member/Date): \_\_\_\_\_

Final Inspection Date: \_\_\_\_\_  
 Approved ☐ Rejected\* ☐ By (ACC Member/Date): \_\_\_\_\_

\*If rejected, please attach a separate sheet explaining reason, corrective action required, and completion date.  
 Homeowner must acknowledge by signature